

CHHATTISGARH STATE JUDICIAL ACADEMY, BILASPUR

MEMO

No./CSJA/Online Training/2025-26

Bilaspur, dated 15.01.2026

To,

The Principal District & Sessions Judge,
Balod/Baloda-Bazar/Balrampur at Ramanujganj/Bemetara/
Bilaspur/Dantewada/Dhamtari/Durg/Janjgir Champa/
Jashpur/Jagdalpur/Kanker/Kawardha/Kondagaon/Korba/
Korea at Baikunthpur/Mahasamund/Mungeli/Raigarh/Raipur/
Rajnandgaon/Surajpur/Surguja(Ambikapur).

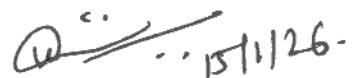
Sub: Regarding Organization of Advocate/ Advocate Clerk e-Courts Program
at Taluka/Village (**ECT_7_2025**) at all District in the Month of February,
2026 on a date to be fixed as per the availability through **Online
Mode.**

Sir/Madam,

On the subject and reference cited above, as per ECT Training under Capacity Building Phase III Calendar for the year 2025-26, Advocate/ Advocate Clerk e-Courts Program at Taluka/Village (**ECT_7_2025**) at all District is scheduled in the Month of February, 2026 on a date to be fixed as per your availability through **Online Mode.**

It is, therefore, requested to you to nominate the participants and arrange for the Resource Persons for imparting training on the given topics through **Online Mode.** They shall wear decent attire during Online Program.

Encl.: Topics to be covered.

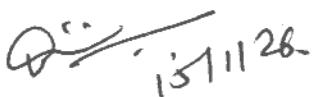

(Nidhi Sharma Tiwari)
DIRECTOR, CSJA

Endt. No. 72/CSJA/Online Training/2025-26

Bilaspur, dated 15/01/2026

Copy to :

1. S.O. to Registrar General, High Court of C.G. Bilaspur for information.
2. CPC for directing the In-charge, NIC for uploading the memo on the official website of CSJA.


15/1/26
(Nidhi Sharma Tiwari)
DIRECTOR, CSJA

ECT_7_2025

Advocate/Advocate Clerk e-Courts Program at Taluka/Village at all Districts (ECT_7_2025) through Online Mode

Syllabus

1.	<ul style="list-style-type: none">➤ Overview of eCourts Project.<ul style="list-style-type: none">◆ Introduction about eCommittee◆ Role of Advocate /Advocate Clerks
2.	<ul style="list-style-type: none">➤ Electronic Case management Tools for Advocates➤ eCourts related Websites<ul style="list-style-type: none">◆ eCommittee website (https://ecommitteesci.gov.in/)◆ NJDG(https://njdg.ecourts.gov.in/njdgnew/index.php)◆ eCourts services (https://services.ecourts.gov.in/ecourtindia_v6/)◆ District Court Websites (https://districts.ecourts.gov.in)➤ How to get eCourts services 24 x 7<ul style="list-style-type: none">◆ Cause list/Judgments/Orders/Case Status◆ Automatic receipt of SMS and eMail on Court listing◆ SMS Push And Pull services◆ Benefits of registration of Advocates in Court CIS
3.	<ul style="list-style-type: none">➤ eCourts services mobile app for Advocates<ul style="list-style-type: none">◆ Case Management◆ Get Case status/causelist/orders◆ My Cases/ Export and Import◆ QR scan option and its utility for Advocates
4.	<ul style="list-style-type: none">➤ Service Delivery in Court Complexes<ul style="list-style-type: none">◆ eSewa Kendra◆ Kiosks◆ Digital display boards

	<ul style="list-style-type: none"> ➤ Other eServices <ul style="list-style-type: none"> ◆ Online certified copies
5.	<ul style="list-style-type: none"> ➤ E-Filing the digital on line filing process <ul style="list-style-type: none"> ◆ Registration of Advocate in eFiling website ◆ Steps to eFile a case ◆ Advantages of eFiling ◆ Case portfolio management ◆ Know the case status any time
6.	<ul style="list-style-type: none"> ➤ Virtual Courts- Payment of online fine. ➤ ePayment- portal of Court fee, Fine , Civil deposits. ➤ NSTEP- National Service and tracking of Electronic Processes
7.	<ul style="list-style-type: none"> ➤ How to appear in Video Conferencing ➤ How to scan the document and make PDF ➤ Making Accessible PDFs ➤ Uploading documents
8.	<ul style="list-style-type: none"> ➤ Help desk for Advocates (if available in High court it can be informed) ➤ Help Manuals & Videos in Regional Languages
9.	<ul style="list-style-type: none"> ➤ Interaction & Feedback