

CHHATTISGARH STATE JUDICIAL ACADEMY, BILASPUR
MEMO

No. 1222/CSJA/Online Training/2025

Bilaspur, dated 15.10.2025

To,

The Principal District & Sessions Judge,
Balod/Baloda-Bazar/Balrampur at Ramanujganj/Bemetara/
Bilaspur/Dantewada/Dhamtari/Durg/Janjgir Champa/
Jashpur/Jagdalpur/Kanker/Kawardha/Kondagaon/Korba/
Korea at Baikunthpur/Mahasamund/Mungeli/Raigarh/Raipur/
Rajnandgaon/Surajpur/Surguja(Ambikapur).

Sub: Regarding Organization of Advocate/ Advocate Clerk e-Courts Program at Taluka/Village (ECT_7_2025) at all District in the Month of November, 2025 on a date to be fixed as per the availability through **Online Mode**.

On the subject and reference cited above, as per ECT Training under Capacity Building Phase III Calendar for the year 2025-26, Advocate/ Advocate Clerk e-Courts Program at Taluka/Village (ECT_7_2025) at all District is scheduled in the Month of November, 2025 on a date to be fixed as per your availability through **Online Mode**.

It is, therefore, requested to you to nominate the participants and arrange for the Resource Persons for imparting training on the given topics through Online Mode. They shall wear decent attire during Online Program.

Encl.: Topics to be covered.


(Nidhi Sharma Tiwari)
DIRECTOR, CSJA

Endt. No. 1222/CSJA/Online Training/2025

Bilaspur, dated 15.10.2025

Copy to :

1. S.O. to Registrar General, High Court of C.G. Bilaspur for information.
2. CPC for directing the In-charge, NIC for uploading the memo on the official website of CSJA.


(Nidhi Sharma Tiwari)
DIRECTOR, CSJA

ECT_7_2025

Advocate/Advocate Clerk e-Courts Program at Taluka/Village at all Districts (ECT_7_2025) through Online Mode

Syllabus

1.	➤ Overview of eCourts Project ◆ Introduction about eCommittee ◆ Role of Advocate /Advocate Clerks
2.	➤ Electronic Case management Tools for Advocates ➤ eCourts related Websites ◆ eCommittee website (https://ecommitteesci.gov.in/) ◆ NJDG(https://njdg.ecourts.gov.in/njdgnew/index.php) ◆ eCourts services (https://services.ecourts.gov.in/ecourtindia_v6/) ◆ District Court Websites (https://districts.ecourts.gov.in) ➤ How to get eCourts services 24 x 7 ◆ Cause list/Judgments/Orders/Case Status ◆ Automatic receipt of SMS and eMail on Court listing ◆ SMS Push And Pull services ◆ Benefits of registration of Advocates in Court CIS
3.	➤ eCourts services mobile app for Advocates ◆ Case Management ◆ Get Case status/causelist/orders ◆ My Cases/ Export and Import ◆ QR scan option and its utility for Advocates
4.	➤ Service Delivery in Court Complexes ◆ eSewa Kendra ◆ Kiosks ◆ Digital display boards

	➤ Other eServices ◆ Online certified copies
5.	➤ E-Filing the digital on line filing process ◆ Registration of Advocate in eFiling website ◆ Steps to eFile a case ◆ Advantages of eFiling ◆ Case portfolio management ◆ Know the case status any time
6.	➤ Virtual Courts- Payment of online fine. ➤ ePayment- portal of Court fee, Fine , Civil deposits. ➤ NSTEP- National Service and tracking of Electronic Processes
7.	➤ How to appear in Video Conferencing ➤ How to scan the document and make PDF ➤ Making Accessible PDFs ➤ Uploading documents
8.	➤ Help desk for Advocates (if available in High court it can be informed) ➤ Help Manuals & Videos in Regional Languages
9.	➤ Interaction & Feedback